



## **Global Studies Delegate Packet**

***Dear Delegate,***

***Thank you for participating in the Thirteenth Global Studies Conference. We are pleased you will be joining us in Montreal, Canada at Concordia University and hope you are looking forward to coming together with colleagues and members of the Global Studies Conference this June.***

***In preparation for the conference, we have put together some information that we hope will prove useful to you as you begin to prepare for the conference and your arrival in Montreal. In this document, you will find a variety of information on subjects, such as transportation, hotel and travel, activities and extras, conference registration, equipment, and session types.***

***This packet is a starting point for your preparations, and we realize you may have some additional questions after reviewing the material here. For any questions that remain please visit the conference website at <https://onglobalization.com/2020-conference>.***

***We hope your planning goes well, and we look forward to seeing you in Montreal!***

***Best wishes,  
Elizabeth Costa  
Global Studies Conference Producer***

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## Venue and Conference Information

### Conference Venue

Concordia University

**Address:**

1455 Boulevard de Maisonneuve O,  
Montreal, QC 1 M8, Canada

[See map](#)



### Registration Desk Hours and Location

The conference will take place from 4-5 June 2020. The conference registration desk will be located at Concordia University. The registration desk will be located outside the plenary room. Registration will begin at 8:00 AM on the first day of the conference and 8:30 AM on the second day of the conference. The registration desk will be open throughout the hours of the conference.

Any questions that arise at the conference should be directed to the staff at the conference registration desk. This includes questions regarding presentation equipment, your particular presentation, and questions about submitting your article to the journal.

## Session Types

For a complete description of session types please visit our [website](#).

**Plenary Sessions:** Plenary speakers, chosen from among the world's leading thinkers, offer formal presentations on topics of broad interest to the community. One or more speakers are scheduled into a plenary session, most often the first session of the day. As a general rule, there are no questions or discussion during these sessions. Instead, plenary speakers answer questions and participate in informal, extended discussions during their Garden Conversation.

**Garden Conversation:** Garden Conversations are informal, unstructured sessions that allow delegates a chance to meet plenary speakers and talk with them at length about the issues arising from their presentation. When the venue and weather allow, we try to arrange for a circle of chairs to be placed outdoors.

**Talking Circles:** Held on the first day of the conference, Talking Circles offer an early opportunity to meet other delegates with similar interests and concerns. Delegates self-select into groups based on broad thematic areas and then engage in extended discussion about the issues and concerns they feel are of utmost importance to that segment of the community. Questions like "Who are we?", "What is our common ground?", "What are the current challenges facing society in this area?", "What challenges do we face in constructing knowledge and effecting meaningful change in this area?" may guide the conversation. When possible, a second Talking Circle is held on the final day of the conference, for the original group to reconvene and discuss changes in their perspectives and understandings as a result of the conference experience.

**Themed Paper Presentation:** Paper presentations are grouped by general themes or topics into sessions comprised of three or four presentations followed by group discussion. Each presenter in the session makes a formal twenty-minute presentation of their work; Q&A and group discussion follow after all have presented. Session Chairs introduce the speakers, keep time on the presentations, and facilitate the discussion. Each presenter's formal, written paper will be available to participants if accepted to the journal.

**Colloquium:** Colloquium sessions are organized by a group of colleagues who wish to present various dimensions of a project or perspectives on an issue. Four or five short formal presentations are followed by commentary and/or group discussion. A single article or multiple articles may be submitted to the journal based on the content of a colloquium session.

**Workshop/Interactive Session:** Workshop sessions involve extensive interaction between presenters and participants around an idea or hands-on experience of a practice. These sessions may also take the form of a crafted panel, staged conversation, dialogue or debate - all involving substantial interaction with the audience. A single article (jointly authored, if appropriate) may be submitted to the journal based on a workshop session.

**Poster Sessions:** Poster sessions present preliminary results of works in progress or projects that lend themselves to visual displays and representations. These sessions allow for engagement in informal discussions about the work with interested delegates throughout.

**Virtual Lightning Talk:** Lightning talks are 5-minute "flash" video presentations. Authors present summaries or overviews of their work, describing the essential features (related to purpose, procedures, outcomes, or product). Like Paper Presentations, Lightning Talks are grouped according to topic or perspective into themed sessions. Authors are welcome to submit traditional "lecture style" videos or videos that use visual supports like PowerPoint. Final videos must be submitted at least one month prior to the conference start date. After the conference, videos are then presented on the community YouTube channel. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

**Virtual Poster:** This format is ideal for presenting preliminary results of work in progress or for projects that lend themselves to visual displays and representations. Each poster should include a brief abstract of the purpose and procedures of the work. After acceptance, presenters are provided with a template, and Virtual Posters are submitted as a PDF or in PowerPoint. Final posters must be submitted at least one month prior to the conference start date. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

**Focused Discussion:** For work that is best discussed or debated, rather than reported on through a formal presentation, these sessions provide a forum for an extended "roundtable" conversation between an author and a small group of interested colleagues. Several such discussions occur simultaneously in a specified area, with each author's table designated by a number corresponding to the title and topic listed in the program schedule. Summaries of the author's key ideas, or points of discussion, are used to stimulate and guide the discourse. A single article, based on the scholarly work and informed by the focused discussion as appropriate, may be submitted to the journal.

## Presentation Equipment

*All session rooms will be equipped with screens, computers, and data projectors. Delegates are asked to bring a USB memory stick with their pre-loaded presentation. As a backup, we also suggest you email yourself a copy of the final presentation. Please also note that presenters must furnish all other equipment or materials needed for individual presentations, including audio speakers and handouts. Focused Discussion and Poster Session rooms will not have screens or data projectors available for presenters.*

## Program

*The conference schedule of sessions can be found at <https://onglobalization.com/2020-conference/program>. In addition to this, you will receive a program booklet at the conference with the final schedule for the plenary and parallel sessions.*

## Internet Access

*WiFi will be provided onsite, throughout Concordia University, to all conference delegates. Please see the conference registration desk for login information.*

## Power Sockets

*For our international delegates, power sockets used in Canada are Type A and B. Type A plugs can be used in Type B outlets. For more information on United States power requirements, including voltage information, please click [here](#).*

Type A Plug/Outlet



Type B Plug/Outlet



## Conference Activities and Extras

### Pre-Conference Tour - Old Montreal Walking Tour

**Date:** Wednesday, 3 June

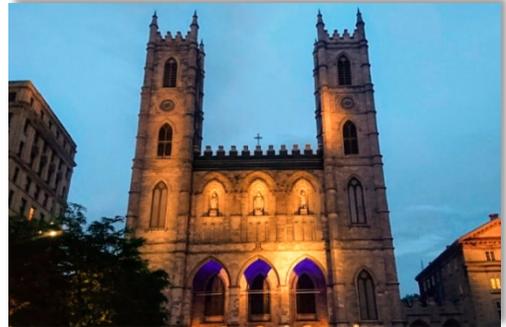
**Time:** 13:30-15:30 (3:30pm-5:30pm)

**Starting Point:** boutique of the Notre-Dame Basilica located on your right hand side when facing the church

**(110 Notre-Dame West)**

**Cost:** US\$15

**Booking:** Please [Click Here](#) to register. If you have any questions, please [contact us](#).



*Join other conference delegates on this two hour walking tour of old Montreal. The tour starts at boutique of the Notre-Dame Basilica located on your right hand side when facing the church (110 Notre-Dame West). Find out more about all the eras that shaped Montréal with this interesting walking tour, from the foundation of Fort Ville-Marie in 1642 to today's modern city. The historic heart of the city and its adjacent Old Port will help illuminate the story of one of the greatest cities in the Americas. Your guide will lead you through a maze of narrow streets where you can find a multitude of historic buildings. Explore the birthplace of our metropolis and experience a special voyage back in time! Directions to starting point form the conference hotel can be found [here](#).*

## Conference Dinner – Wienstein & Gavino’s

**Date:** Thursday, 4 June

**Time:** 18:30 (6:30 PM)

**Location:** Wienstein & Gavino’s  
1434 Crescent St, Montreal, Quebec  
H3G 2B6, Canada ([see map](#))

**Cost:** US\$60

**Booking:** Please [Click Here](#) to register. If you have any questions, please [contact us](#).



Join your fellow delegates at the conference dinner at Wienstein & Gavino’s. The W&G family invites you to experience the warm surroundings, great food and polished service that have made it one of the most iconic establishments in Montreal. Wienstein & Gavino’s is set on three floors and features a large open kitchen, two sprawling outdoor terraces and a huge four-sided bar at street level. They cater to all tastes with food and service in a rustic atmosphere with a contemporary feel and taste.

### **First Course (choice of 1):**

Soup of the day

Arugula salad (cherry tomato, balsamic reduction, red onion, parmesan shavings)

### **Second Course (choice of 1):**

Farfalle (Italian sausage, spinach, garlic, shallots, sun dried tomatoes, tossed in olive oil and white wine)

Pan-seared Mediterranean sea bass (topped with sauce vierge)

Veal scaloppini (shiitake, cognac and cream demi-glace) Braised lamb (shank, gremolata, served with barely risotto)

Vegetarian: Risotto con legume (asparagus, red peppers, and mushrooms with red wine)

### **Third Course:**

Dessert of the week, regular coffee or tea

Note: Two drinks are included with dinner (wine/beer)

(Guests will be able to purchase more drinks at own discretion)

## Conference Closing Reception

Common Ground Research Networks and the Global Studies Conference will hold a closing reception at the Le Meridien Versailles Montreal directly following the Conference Closing and Award Ceremony. Join other delegates and plenary speakers to enjoy drinks and light hors d'oeuvres.

**Date:** Friday, 5 June

**Time:** 18:00-20:00 (6-8 PM)

**Location:** Le Meridien Versailles Montreal  
1808 Sherbrooke St W, Montreal, Quebec H3H 1E5, Canada  
([see map](#))

**Cost:** Free for all conference delegates

There is no need to pre-register for this event.



## Accommodation Information

### Accommodation Option 1: Chateau Versailles

Address:  
Chateau Versailles  
1659 Sherbrooke Street West  
Montreal, Quebec H3H 1E3,  
Canada  
Phone: +1 (514) 933-3611



From the hotel: "Cozy atmosphere, historic splendor, and artful surroundings—these are just a few of the offerings at Château Versailles in Montreal, Quebec. Experience a seamless blend of sophistication and comfort at every turn in our historic hotel."

### Accommodation Option 2: Le Meridien Versailles Montreal

**Address:**  
Le Meridien Versailles Montreal  
1808 rue Sherbrooke Ouest  
Montreal, Quebec H3H 1E5,  
Canada  
Phone: +1 (514) 933-8111



From the hotel: "Uncover downtown Montreal in style at Le Méridien Versailles. At this classic yet modern boutique hotel near College de Montreal and McGill University, feed your passion for discovering local art, culture and cuisine. Step outside to find yourself surrounded by the glitz and glamour of the Golden Square Mile, with cultural gems, chic shops and restaurants and beautiful architecture beckoning from all directions. Infuse your Montreal Canada visit with an element of surprise at a hotel offering something more than meets the eye."

# Directions and Transportation in Montreal

## Arriving in Montreal by Air

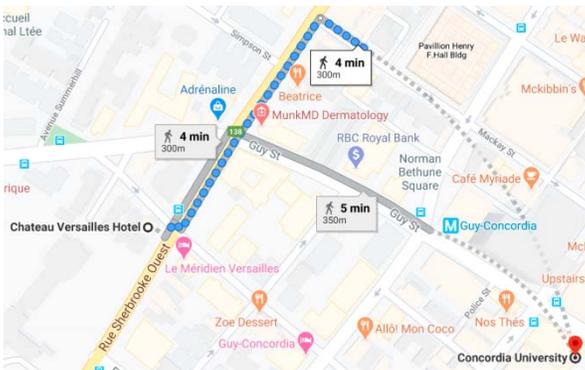
Montreal International Airport (YUL) caters for international flights. You can visit their website for more information:

- YUL– <https://www.admtl.com/>

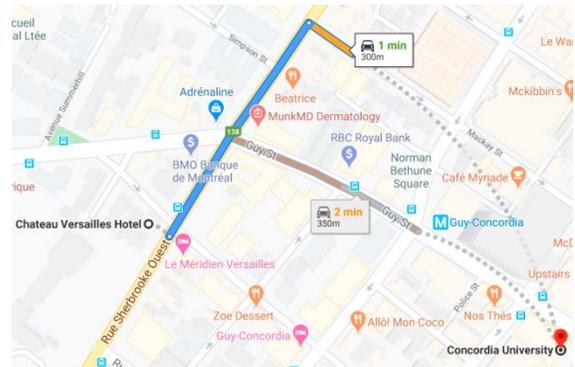
## Transportation to the Venue from the Conference Hotel

**Taxi:** Concordia University is about a 5 minute walk or a 3 minute drive from Le Meridien Versailles. Concordia University is about a 4 minute walk or a 2 minute drive from Chateau Versailles. Taxi rate information can be found here: [Montreal Taxi Rate](#).

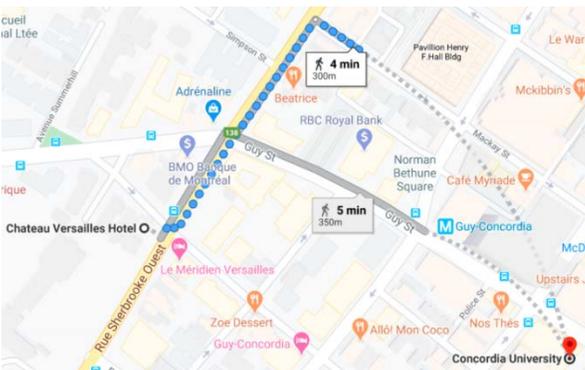
Walking from Le Meridien Hotel Hotel to Venue:



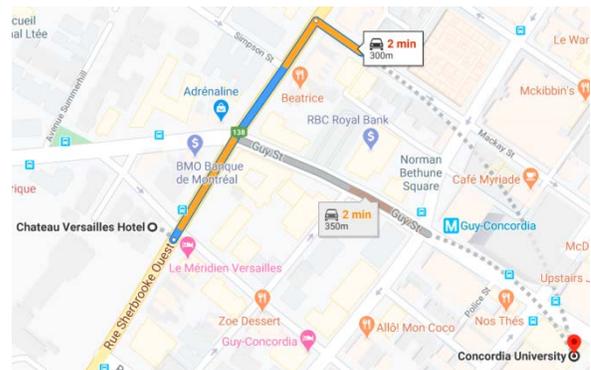
Driving from Le Meridien Hotel to Venue:



Walking From Conference Hotel to Venue:



Driving From Chateau Versailles to Venue:



## General Travel Tips & Information

### ***Get to know the city you are going to visit before you leave home.***

Many resources are available to help navigate the different sights and cultures abroad, and help you to more easily find your way around. Remember, the conference organizers are visitors to this beautiful city, too, and although we do our best to assist our conference delegates, we may not be best qualified to offer directional or tourism information. For this, we encourage delegates to engage the many helpful resources of a hotel's concierge desk or reference trusted travel sites and guidebooks, such as [www.Frommers.com](http://www.Frommers.com), [www.Fodors.com](http://www.Fodors.com), or [www.TripAdvisor.com](http://www.TripAdvisor.com).

### ***Know where you're going and how to get there.***

Differences in languages can sometimes make getting around a foreign city challenging, even for the savvy traveler. It's helpful to have the addresses for both your hotel and the conference venue handy. Showing a taxi driver or ticket operator a written address is a helpful way to get you to your destination within the city when you arrive. If during your trip you will be on a schedule and need to get to places by a certain time (ie. conference check-in, presentation times, tours, dinner reservations, etc.), it's recommended that you explore and "test drive" the route you'll be taking ahead of time so that you're aware of the time it will take to get there. Taking this step also helps you know exactly where you'll be heading without the worry of getting lost. Maps, along with utilization of your hotel's concierge desk, and a little research of the local transportation systems ahead of time will also make your trip more enjoyable and run more smoothly.

### ***Familiarize yourself with the transportation options available in your destination city.***

Knowing the best way to get around any city is key. For instance, in many larger cities, public transportation is the preferred and often times the most economical and quickest means of transportation. These robust public transportation systems means there are often metros, subways, busses, trollies, and trains available to get you from one point to another seamlessly throughout a city, many times more economically and quicker than taxi or car hires.

### ***Use only certified and registered public transportation when abroad.***

If using taxis, avoid using taxis that are unmarked and have no identifying company emblems. It's always a good idea to call and order a taxi from a central dispatch office to ensure safe, professional service and pricing. If you need to hail a taxi on the street, be sure to look for a familiar taxi emblem from one of the major taxi companies in town and negotiate the fare before getting into the taxi to ensure a fair and agreed upon price.

### ***Make hotel reservations before you arrive at your destination.***

To ensure the availability of accommodations, make sure to confirm a reservation at the conference hotel or hotel of your choosing before leaving home. Often times, and also depending on the time of year and what events are going on in your destination city, hotels fill up well ahead of the conference date, and accommodations can be very difficult to secure upon arrival. Reserving accommodations well ahead of your arrival (2-4 months prior to trip is recommended) can avoid much stress and often times can result in more economical rates versus last-minute accommodations.

### ***Exchange money before you leave home.***

Whether you plan on exchanging the majority of your currency when you arrive at your destination or anticipate paying

mostly with credit cards, it's always a good idea to exchange a small amount of money before you leave home to have on-hand in case you can't find an exchange desk/shop right away upon arrival. Be sure to carry at least enough for transportation to your hotel and a meal or two. When exchanging money abroad, be aware of service charges noted in small print and shop around for the best exchange rates.

***Be aware of the currency differences and familiarize yourself with the local currency.***

Having a working knowledge of the various denominations ahead of time will help you avoid common tourist pitfalls such as short-changing and over-charging.

***Bring country/region appropriate power adapters and voltage converters.***

Standard electrical outlets and voltage amounts vary from country to country. Prior to leaving home, confirm the correct adapter type and voltage for the region and country you'll be visiting so that you'll be able to easily connect and use laptops, e-readers, cell phone chargers, electric shavers and hair dryers during your trip. Foreign adapters and converters can be purchased at most electronic stores and airport newsstands. Note that more powerful appliances, such as hair dryers, also require voltage converters to function properly overseas. Be sure to research and confirm what each of your devices will need in order to function safely and properly.

***Consider purchasing travel insurance.***

The savvy traveler is always prepared for the unforeseen and occasional emergency situation. Travel insurance is a smart way to make sure you're covered in case a medical emergency arises. Contact your insurance provider to see if they have travel policies that cover you overseas. Some credit card companies also offer travel insurance that cover travelers in case they experience medical or dental emergencies while abroad.

***Bring any personal items and medications you will need during your time abroad.***

Although pharmacies and grocery stores are easily found in many major cities, be sure to bring personal items and necessary medications with you, especially if you require a specific brand or prescription that can't easily be found or filled abroad.

***Familiarize yourself with your cell phone carrier's roaming and international rates/charges prior to leaving home.***

Often times, using personal cell phones abroad can be very costly depending on your carrier's roaming and international rates. Some companies have temporary international plans that can be purchased during your time abroad. Contact your cell phone carrier prior to your trip to inquire about the options available to you.